



Camp Dudley Security Job Description

Job Title: Security
Reports to: Database & Operations Manager

Position Purpose

To provide security for Camp Dudley's campus including Main Campus and all buildings, North Point, the Upper and Lower Fields, Cutler Point, and Stacy Brook.

Essential Job Functions

1. Conduct inspections of all Camp Dudley facilities between the hours of 10PM and 5AM
2. Respond to emergencies and assist campers in getting to the Infirmary.
3. Keep a log of all inspections and activity observed during the shift, including suspicious activity and safety hazards that need to be addressed by Maintenance.
4. Immediately notify Camp Director of any emergency or safety concerns.

Other Job Duties

- Develop a cordial and open level of communication with all Leaders and Staff.

Relationships

The Night Watch will also work closely with the Director and Program Director.

Qualifications

- Documented experience in security.
- Current certification in first aid.
- CPR certification that is less than one year old.

Knowledge Skills and Abilities

- Training and experience in security.

Physical Aspects of the Position

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers, leaders, and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.